

**REFERRING PRACTITIONERS WHO ORDER OUTPATIENT SERVICES**

<b>Manual</b>	Medical Staff	<b>Effective Date</b>	02/28/2012
<b>Policy #</b>	MS 127	<b>Date Revised</b>	
<b>Responsible Person</b>	Director, Medical Staff Administration	<b>Next Scheduled Review</b>	12/31/2020

**PURPOSE**

To clarify who may refer patients to and order outpatient services based at the Ronald Reagan UCLA Medical Center licensed outpatient facilities.

**POLICY**

Orders for outpatient services (as well as patient referrals for hospital outpatient services) may be made by any practitioner who is:

- Responsible for the care of the patient;
- Licensed in, or holds a license recognized in the jurisdiction where he/she sees the patient;
- Acting within his/her scope of practice under State law; and
- Authorized by the medical staff to order the applicable outpatient services

**AUTHORIZATION**

Authorization to refer and order outpatient services is given to the following practitioners:

- Current members of the medical and allied health staff of Ronald Reagan UCLA Medical Center whose license and other credentials are verified following procedures stated in current Bylaws and Policies and Procedures
- Those practitioners, not members of the medical or allied health staff, whose license is verified by Ronald Reagan UCLA Medical Center outpatient services following current service policy and procedure.

**SCOPE**

This policy applies to all Ronald Reagan UCLA outpatient services, listed on its current scope of license issued by the State of California Department of Public Health EXCEPT for the following services for which referrals and orders may only be accepted from practitioners of UCLA Health with medical staff privileges from Ronald Reagan UCLA Medical Center or Santa Monica UCLA Medical Center:

- Outpatient Services – Hemapheresis Unit at 200 Medical Plaza, Ste. 670
- Outpatient Services – Oncology Clinic/Infusion Room at 200 Medical Plaza, Ste. 120

Approvals:

Medical Staff Executive Committee: February 23, 2012/Reviewed w/no revisions 12/31/2017  
 Governing Body: March 2, 2012/Reviewed w/no revisions 12/31/2017